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Republic of the Philippines
Department of Education
CARAGA REGION-XIII
Butuan City



July 2, 2018



REGIONAL MEMORANDUM

No. 341, s. 2018

**SECOND QUARTER COLLABORATIVE CONFERENCE AMONG RO-QAD STAFF
& SDO'S COUNTERPARTS CUM OCULAR INSPECTION TO PUBLIC & PRIVATE
SCHOOLS OF SURIGAO CITY AND SURIGAO DEL NORTE DIVISION APPLYING
FOR ESTABLISHMENT OF SCHOOLS**

To: Schools Division Superintendents
Division Chiefs SGOD
Division Private School Coordinators
SEPS/EPS M&E
RO-QAD Staff
This Region

1. To harmonize and update all data concerning the private schools, there will be a one-day second quarter collaborative conference among RO-QAD staff and SDO's Counterparts on July 12, 2018, while the ocular inspection to public & private schools of Surigao City and Surigao Del Norte division applying for establishment of school shall be on July 13, 2018.

2. The activity aims to:

- a. give feedback on the implementation of paperless application and its flowchart
- b. update the profile of private schools and their GPTO renewal and government recognition application.
- c. award and recognize private schools with Government Recognition Certificates for SY 2018-2019 and SY 2019-2020 and giving of Special Order to Nine (9) districts of Agusan del Sur their certification of approval of redistricting.
- d. conduct ocular inspection to public and private schools of Surigao City and Surigao Del Sur the following schools are:
 1. Excel Early Education Academy, Inc. of Rizal St. Tayaga, Claver, Surigao del Norte, offering Kindergarten for SY 2019-2020
 2. Ipil Gifted Children's Academy, Inc. of Alang-alang, Ipil Surigao City Offering Kindergarten SY 2018-2019.
 3. Don Epifanio Cedro ES. Brgy. Don Julio Quano, Alegria, Surigao del Norte

3. Participants are the Division SGOD Chiefs, SEPS/EPS M&E, Private School Coordinators of the 12 SDO's, and RO-QAD Staff with special attendance in the afternoon during the awarding are the School Administrators of Private Schools with Government Recognition Certificate and District Supervisors of the approved redistricting in Agusan Del Sur Division. During the conference the three (3) participants per SDO's will be served 2 meals (Lunch and Dinner) and 2 snacks (AM&PM) while the RO-QAD Staff have 3 meals, 2 snacks with accommodation for the continuation of activity on the next day the conduct of ocular inspection. The travel expenses and per diem going to the venue will be charge to local funds/divisions or schools funds subject to the usual accounting and auditing rules of the commission on audit.

4. This memorandum will serve as Travel Authority to the RO-Quality Assurance Division staff, SDO's participants under the approval of Schools Division Superintendent.

5. Immediate action and dissemination of this Memorandum is highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director 

To be indicated in the Perpetual Index under the following subjects:
PROGRAMS MONITORING AND EVALUATION