



Republic of the Philippines
Department of Education
Caraga Region XIII
J.P. Rosales Avenue, Butuan City



June 11, 2018

REGIONAL MEMORANDUM

No. 315 s., 2018



To: **SCHOOLS DIVISION SUPERINTENDENTS**
This Region

CHIEFS OF THE FUNCTIONAL DIVISIONS
This Office

From: 
BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director

Subject: **SUBMISSION OF STATUS REPORT ON TRAINING PROGRAMS AND
ACTIVITIES FOR S.Y. 2016-2018**

Date: June 11, 2018

1. All Schools Division Offices and Functional Divisions are hereby informed to submit the Status Report on Training Programs and Activities for S.Y. 2016-2018 on June 20, 2018.
2. Please find attached table for your reference. You may send your data to hrdddepd13@gmail.com. All files shall be submitted in MS Excel format.
3. For your compliance.

Table 1. Division Led Trainings

TITLE OF TRAINING/SEMINAR	PARTICIPANTS	DATE	NUMBER OF PAX	REMARKS
2016				
2017				
2018				

Table 2. Regional Led Trainings

TITLE OF TRAINING/SEMINAR	PARTICIPANTS	DATE	NUMBER OF PAX	REMARKS
2016				
2017				
2018				

Table 3. Consolidated Report

Performance Indicators	Baseline Data 2016	2017 Target	Accomplishments 2017	Targets					Accomplishments					
				2018	2019	2020	2021	2022	2018	2019	2020	2021	2022	
No. of classroom teachers attended mass training														
elementary														
secondary														
No. of non-teaching personnel attended training														
No. of teaching-related personnel attended training														
No. of schools conducting LAC														
elementary														
secondary														
No. of school heads who attended SHDP Foundation Course- Batch 1														
elementary														
secondary														
No. of school heads who attended SHDP Foundation Course- Batch 2														
elementary														
secondary														