



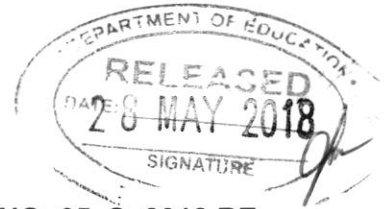
Republic of the Philippines
Department of Education
Caraga Administrative Region
J.P Rosales Avenue, Butuan City



May 24, 2018

REGIONAL MEMORANDUM

No. 288 s. 2018



**CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM NO. 65, S. 2018 RE
GUIDELINES ON THE USE OF E-TOOL IN ASSESSING SCHOOL-BASED
MANAGEMENT (SBM) LEVEL OF PRACTICE**

To: Schools Division Superintendents
This Region

1. This Office released Regional Memorandum No. 65, s. 2018 on the Guidelines on the Use of E-Tool in Assessing School-Based Management (SBM) Level of Practice on January 28, 2018.
2. Based on the said memorandum particularly **Item 2.4.1** Drop-out Rate shall consider the data for SY 2013-2014, SY 2014-2015, SY 2015-2016.
3. The field is hereby directed to use SY 2014-2015, SY 2015-2016 and SY 2016-2017 as these data are already available in the E-BEIS.
4. This is also to remind the Division SBM Coordinators that the final date of submission for the list of Level 3 schools shall be on June 29, 2018 to ftadcaraga@gmail.com. Schools to be validated for Document Analysis, Observation and Documentation (DOD) shall be endorsed to the Regional Director using the template attached.
5. For information and guidance.


BEATRIZ G. TORNO, PhD. CESO IV
Regional Director

References: As stated

To be included in the perpetual index under
Assessment **SBM** **Guidelines**

FTAD03/apm

Annex A. Endorsement Form for Level 3 Schools' Validation

District	School	Level	Distance from the Division Office	Mode of Transportation	School Head	Contact Number