

TN: 2018-05-5860



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
Butuan City



May 9, 2018

REGIONAL MEMORANDUM

No. 278 s., 2018

REGIONAL TRAINING OF GRADES 4 AND 8 TEACHERS ON CRITICAL CONTENTS IN SCIENCE

To: **Schools Division Superintendents**
Assistant Schools Division Superintendents
Chiefs, Curriculum Implementation Division (CID)
Division Education Program Supervisors in Science
School Heads/Principals, Elementary and Secondary Schools
This Region



1. A **Regional Training of Grades 4 and 8 Teachers on Critical Contents in Science** shall be held on **May 28- June 8, 2018 at Amontay Beach Resort, Nasipit, Agusan del Norte.**
2. The training aims to capacitate grades 4 and 8 teachers on critical contents, hard to teach topics in science.
3. The participants of the training are science teachers handling grade 4 and grade 8 learners, distributed by division as follows:

Division	Number of Teacher-Participants	
	Grade 4	Grade 8
Agusan del Norte	29	39
Agusan del Sur	29	38
Bayugan City	22	11
Bislig City	20	18
Butuan City	23	28
Cabadbaran City	20	7
Dinagat Islands	22	24
Siargao	22	22
Surigao City	23	23
Surigao del Norte	29	35
Surigao del Sur	29	38
Tandag City	20	5

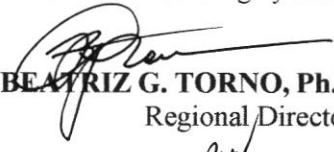
4. In the selection of teacher-participants, SDOs should consider the following:
 - a. Only one (1) teacher per school;
 - b. In the event the number of schools in the division is greater than the slots, SDOs should prioritize teachers needing the training the most especially those who have not been sent to any division/regional trainings, teachers who are non-science majors but are handling grade 4 or grade 8 science classes, and teachers from far flung schools; and
 - c. Pregnant teachers especially those having delicate, high risk pregnancy are discouraged to attend the training.
5. Schools Division Offices (SDOs) should submit soft copies of the list of teacher-participants through linogb79@gmail.com not later than **May 11, 2018** while hard copies, following the template below, prepared by the Division EPS in Science, noted by the CID Chief and approved by the Schools Division Superintendent, should be submitted on **May 28, 2018.**

Name of Teacher-Participants	Designation	School

6. Teacher-participants are required to bring the following:
 - a. Laptop
 - b. Extension wires
 - c. Pocket WiFi
 - d. TGs and LMs in Grade 4/Grade 8
 - e. Soft copy of the Curriculum Guide, August 2016 edition
7. Enclosed herewith are the following:
 - a. Enclosure No. 1 Regional Training Management Team
 - b. Enclosure No. 2 Regional Trainers/Facilitators
 - c. Enclosure No. 3 Process Observers
8. All participants shall be shuttled from the entrance of DepEd Regional Office to Amontay Beach Resort from 6:00 AM to 11:00 AM of May 28, 2018 only.
9. A Diagnostic Assessment/Pretest is mandatory and shall be administered to all teacher-participants, after registration, from 9:00 AM to 2:00 PM of May 28, 2018. The formal opening program commences right after the scheduled assessment at 2:00 PM.
10. All participants are required to submit travel authority at the secretariat upon registration. **No Travel Authority, No Registration.**
11. No substitution of pre-identified teacher-participants is allowed. However, in cases of unavoidable circumstances, the newly-identified teacher-participant should be endorsed by the Schools Division Superintendent.
12. The English Proficiency sessions shall start with a pretest in the afternoon of **June 6, 2018** followed by a whole-day session on **June 7, 2018** and shall end with a posttest in the morning of **June 8, 2018**. The EPT facilitators are the following:

Name of EPT Facilitators	Designation	Division
1. Ponciano Alngog, Ph.D.	MT-II	Tandag City
2. Carolina Curtina	MT-II	Butuan City
3. Nigel Angob	T-III	Surigao del Norte
4. Daisy Marie Ligutom	T-III	Bislig City

13. The **first meal** to be served is **breakfast of May 28, 2018** while the **last meal** to be served is **dinner of June 8, 2018**.
14. All facilitators in science should convene at 1:00 PM at the regional office and attend the final briefing at 3:00 PM on May 27, 2018 at Amontay Beach Resort, Nasipit, Agusan del Norte.
15. Teacher-participants and the regional trainers/facilitators shall be entitled of a 12-day service credits in accordance to DepEd Order No. 53, s. 2003 re: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non-teaching personnel shall be provided with 4.5-day Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered.
16. Traveling expenses of the training management team, EPT facilitators and regional trainers/facilitators shall be charged against **OSEC funds** while traveling expenses of the teacher-participants and process observers shall be charged against **Local School/Division MOOE funds** subject to the usual accounting and auditing rules and regulations.
17. Immediate and wide dissemination of this **Memorandum** to all concerned is highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
 Regional Director

Encls: As stated
 Reference: DM-CI-2018-00087
 To be indicated in the **PERPETUAL INDEX** under the following subjects:
CURRICULUM CRITICAL CONTENT K TO 12 PROGRAM

chmd12/bll
 05/09/18

Enclosure No.1**Regional Training Management Team**

Over-all Team Leader	Beatriz G. Torno, Ph.D., CESO IV	Regional Director
Over-all Training Management Staff	Isidro M. Biol Jr., Ph.D. Flordelisa R. Dalin, Ph.D. Gilbert Gayrama, Ph.D.	Chief, CLMD Chief, HRDD Chief, QAD
Training Manager	Bernabe L. Linog	
Secretariat	Mergelena R. Elorza Melissa Peral Edita Dequino	
Nurses	Joesie Magsalay <i>2 pax (to be determined)</i>	
QATAME	Jesus D. Nono, EPS- QAD <i>2 pax (to be determined)</i>	
Documentation	Pedro Tecson Ruel Chavez	
Training Kits, Materials, Program and Certificates	Alma Llanos Nenita T. Dumanon, ANHS-Butuan City Jeremiah A. Atenta, ANHS-SHS-Butuan City	
ICT	Nerison Pitogo Cesar Salacata	