



Republic of the Philippine  
Caraga Administrative Region  
J.P. Rosales, Butuan City



February 6, 2018

Regional Memorandum  
No. 083 s., 2018

**REGIONAL PRE-WORK CONFERENCE ON MULTI-FACTORED ASSESSMENT TOOL  
(MFAT)**

To: Schools Division Superintendents  
Division SPED Coordinators  
This Region

1. The Department of Education Caraga Region shall conduct a Regional Pre-Work Conference on Multi-Factored Assessment Tool (MFAT) on March 16, 2018 from 8:00 am to 5:00 pm at DEPED Lobby, Butuan City.
2. The Objectives of this Pre- Conference are to:
  - a. finalize the assignment of facilitators; and
  - b. prepare and reproduce the MFAT materials in preparation for the Regional Mass Training.
3. The participants of this pre-work conference are from the division of Butuan City, to name: Marie Joy Intong, Angie E. Villa, Carolyn M. Caga, Estela F. Barbosa , Cabadbaran City: Marieta U. Bautista, Sharon Rose P. Puyo, Marie Rose P. Abante and Jeanifer A. Forinas and Agusan del Norte: Doris Villanueva, Isaiah B. Peligrino, Marivic M. Garillo and Ianne Amor A. Amihan, who attended the National Training of Trainers on Multi-Factored Assessment Tool (MFAT) on January 22-26, 2018 at Punta Villa, Iloilo City.
4. Meals, snacks and travel expenses of the participants shall be charged against the downloaded Division MFAT Funds from OSEC-13-17-10560 subject to the usual accounting and auditing rules and regulations.
5. Wide dissemination of this memorandum to all concerned is highly appreciated.

*for*   
BEATRIZ G. TORNO, Ph.D., CESO IV  
Regional Director *int*

Encl. none  
Reference: DM-CI-2017-00460  
Allotment:

To be indicated in the perpetual index under the following subjects:

Conference      Trainings      SPED Supervisors      SPED Teachers      School Principals,      PSDS      Mfat materials