



Republic of the Philippines
Department of Education
CARAGA REGION XIII
Butuan City



January 29, 2018

REGIONAL MEMORANDUM

No. 068, s, 2018



1st REGIONAL MANAGEMENT COMMITTEE MEETING

To : Schools Division Superintendents
Assistant Schools Division Superintendents
SGOD and CID Chiefs
Division Sports Coordinators
Chiefs of Functional Divisions of the Regional Office
This Region

1. The 1st Regional Management Committee Meeting shall be held on February 02, 2018 at the Grand Palace Hotel, Butuan City, with the Division of Agusan del Sur as the host.

2. The agenda of the said conference are indicated below:

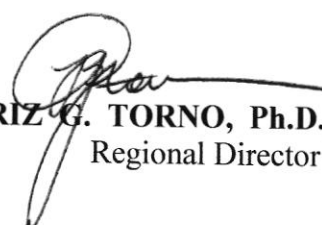
Topic	Action	Presenter
1. National ManCom Updates	For discussion	Dr. Beatriz G. Torno, CESO IV
2. 2018 Caraga Regional Athletic Meet to be hosted by the Regional Office	For discussion	Dr. Isidro M. Biol, Jr. Mr. Bernard C. Abellana
3. Calendar of Activities for 2018	For dissemination and action	PPRD
4. OPCRF issues and concerns	For information	Dr. Fidela M. Rosas, CESO V
5. Updates from Functional Division Offices of the Region	For discussion	Chiefs of RO Functional Division Offices
6. Other matters		

7. The participants of the said conference are the Regional Director, Assistant Regional Director, Schools Division Superintendents, Assistant Schools Division Superintendents, CID and SGOD Chiefs of the 12 Division Offices, Division Sports Coordinators of the 12 Division Offices, Chiefs of Functional Division Offices of the Region and support staff.

8. **Presenters may prepare a 10-minute power point presentation. Soft copy to be emailed at caraga@deped.gov.ph on or before February 01, 2018 for consolidation.**

9. Registration Fee of Five Hundred Pesos (Php500.00) shall be collected to defray the cost of meals of the participants. Transportation expenses and registration fee of the division participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

10. Immediate dissemination of this memorandum to all concerned is highly appreciated.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director

Encl. : None
Reference: None

To be indicated in the **Perpetual Index** under the following subjects:

MEETINGS

CONFERENCES

WORKSHOPS