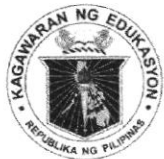


2018-03-2715



Republic of the Philippines
Department of Education
Caraga Region XIII
J.P. Rosales Avenue, Butuan City



March 5, 2018

REGIONAL MEMORANDUM

No. 134, s. 2018

ADMINISTRATION OF THE 2017 ACCREDITATION & EQUIVALENCY (A & E) TEST

To: Schools Division Superintendent
Division Testing Coordinators
ALS Focal Coordinators
This Region

1. The Accreditation and Equivalency Tests (A&E Tests) are nationally administered tests that aim to measure the competencies and life skills of those who have not attended or finished the formal elementary or secondary education. These assessments will allow the learners to obtain certification of completion at different exits in Basic Education, which may be used to access further education, job promotion, entry to job training, and employment.

2. In preparation of the conduct of the Accreditation & Equivalency (A & E) on March 11, 2018. This office has formulated Monitoring Tools to be utilized and accomplished by the Division Testing Coordinator during the administration of the test.

3. Pursuant to DepEd Order No. 55, s. 2016, Section 15 on Monitoring and Evaluation of Test Administration that the national test administration shall be monitored and evaluated by the Regional Office particularly by QAD, CLMD and other RO FDs. Along this line, this office is organizing a Regional Monitoring and Evaluation Team to monitor and evaluate the processes done before, during, and after the conduct of the test using a standard monitoring tool. The tool is provided to Regional Test Monitors to ensure that the standard procedures in the conduct of the test are followed.

4. Below are the Regional Monitoring and Evaluation Team who will conduct monitoring on A & E Test on March 11, 2018 to the following SDOs:

Regional Monitors	Assigned SDOs
Gladys S. Asis, Ph.D. Relianie R. Montante	Agusan del Sur
Leoniza T. Lavapiez Chonie Obsenarez	Agusan del Norte
Edmund D. Mendoza, Ph.D. Sheryl R. Puyo	Butuan City
Jesus D. Nono, Ph.D. Elizabeth Bautista	Bayugan City
Alejandro Macadatar, Ph.D. Rhea Yparraguirre	Bislig City
Madelene Amante, Ph.D. Elena Capangpangan Ph.D.	Cabadbaran City
Violeta C. Nunez, Ph.D. Roy S. Rele	Dinagat Islands

Virginia C. Sena, Ph.D. Marilyn F. Antiquina	Siargao Islands
Maripaz F. Magno Zenylou Frias	Surigao City
Marygold C. Silao Ph.D. Bernabe L. Linog	Surigao del Norte
Diosdado R. Orillaneda, Ph.D. Caroline Guerta Ph.D.	Surigao del Sur
Reylan Alas Elizabeth M. Ysulan	Tandag City

5. Relative to this activity, a One - Day Orientatation shall be conducted to all regional monitors assigned to the different SDOs on March 9, 2018 to discuss the assessment procedures in the conduct of the test.
6. The Schools Division Offices (SDOs) must submit the consolidated monitoring report for A & E Test to RO QAD in Microsoft Excel type of document. Data in other formats (Word, PDF, JPEG File) will be returned to the Division Testing Coordinator.
7. The list in soft copy shall be submitted with the filename (a&e2017_division) to qadcaraga@gmail.com or edmund.mendoza@deped.gov.ph and hard copies to the RO QAD on or before March 23, 2018.
8. Activities conducted during Saturdays/Sundays/Holidays shall be entitled with 1.5 days Compensatory Time-Off (CTO) per day, in accordance with the Civil Service Commission (CSC) and DBM Joint Circular No. 2, s. 2014 on Monetary Renumeration for Overtime Service Rendered.
9. Travel expenses is charged against Regional Funds subject to the usual accounting rules and regulations.
10. This memorandum will serve as **Travel Authority** for the persons involved.
11. Immediate and widest dissemination of this Memorandum is highly desired.


BEATRIZ G. TORNO, Ph.D., CESO III
 Regional Director

Incl.: As stated
 Reference: DepEd Memorandum No. 066, s. 2018
 To be indicated in the Perpetual Index under the following subjects:

EXAMINATION SCHOOLS STUDENTS TEACHERS TEST

QAD6/edm
 05 March, 2018

Monitoring Report on the Administration of the Accreditation & Equivalency Test

Division: _____

Date: _____

Template 1

Number of Registrants			Number of Actual Takers			% of Takers		
Male	Female	Total	Male	Female	Total	Male	Female	Total

Findings/Observations/Problems Encountered:

Action Taken:

Signed:

Schools Division Superintendent

Monitoring Report on the Administration of the ACCREDITATION & EQUIVALENCY (A & E) TEST

(To be accomplished by the Regional Testing Coordinator)

Date of Examination: _____

Findings/Observations/Problems Encountered	Action Taken	Recommendations/Suggestions

Over-All Consolidation of the Monitoring Report

Divisions	Number of Registrants			Number of Actual Test Takers			% of Test Takers		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
TOTAL									

Prepared by:

Regional Testing Coordinator

Noted by:

Chief Education Supervisor, QAD

APPROVED:

Regional Director