



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Region
Butuan City



January 15, 2018

REGIONAL MEMORANDUM
No. 05 | s., 2018



ADDENDUM TO REGIONAL MEMORANDUM NO. 524 S.2017
(2017 REGIONAL EDUCATION SUMMIT)




To: Schools Division Superintendents

Assistant Schools Division Superintendents
This Region

1. The Participants , Technical Working Group Committee and Facilitators of this 2017 Regional Education Summit on December 3 - 5, 2017 shall be given two (2) days Compensatory Time Off while the teachers will be given two (2) days Service Credits on the following dates stated below:

December 2, 2017 (Saturday meeting/briefing of TWG and facilitators)
December 3, 2017 (Sunday)

2. All other provisions of Regional Memorandum No. 524 s. 2017 are still in effect.
3. Wide and immediate dissemination of this memorandum to all concerned is highly desired.


 **BEATRIZ G. TORNO, Ph.D., CESO IV**
 OIC-Regional Director 

Incl: As stated

Reference : None

To be indicated in the perpetual Index under the following subjects:
CONFERENCE INNOVATIONS PROJECTS SHOOL HEADS

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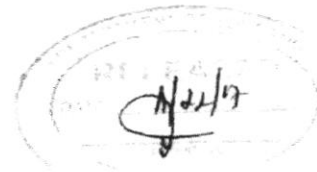
Republic of the Philippines
Department of Education
Caraga Region XIII
Butuan City



November 21, 2017

REGIONAL MEMORANDUM

No. 524, s. 2017




2017 REGIONAL EDUCATION SUMMIT

To: **SCHOOLS DIVISION SUPERINTENDENTS**
This Region

1. The field is hereby informed on the conduct of the **2017 Regional Education Summit** on **December 3-5, 2017**. The venue will be announced later.
2. This activity specifically aims to:
 - a. provide avenue for the education leaders to share significant undertakings as well as present the Application Projects implemented in their school community;
 - b. allow participants to benchmark from the success stories of the other leaders across the region; and
 - c. recognize the invaluable efforts of education leaders as they venture extra miles in improving school performance upon realizing quality education.
3. The expected participants are the Regional Director, Assistant Regional Director, Schools Division Superintendents, Assistant Schools Division Superintendents, RO Chiefs, School Heads, and Program Management Team members identified in Enclosure No. 3. They shall come in formal business attire.
4. The Schools Division Offices and the Program Management Team shall strictly follow the subsequent tasks to ensure smooth conduct of the aforementioned activity.
 - a. The Schools Division Superintendents, Assistant Schools Division Superintendents or their representatives, as well as the members of the Program Management Team are required to register online through <http://tinyurl.com/2017regedsummit> not later than **November 24, 2017**.
 - b. All the soft copies of the Application Projects and PowerPoint/video presentations of the identified school heads must be submitted to hrdddepd13@gmail.com on or before **November 24, 2017** with the file name, **AP (Division) _ (Family Name, Given Name)**. The hardcopies shall be collected upon registration.
 - c. The AP must be fully implemented, with impact report and reflection on the leadership experience of the implementer. These documents will be presented during the evaluation phase.
 - d. The Application Project Evaluators shall bring at least one (1) LCD projector in every cluster.

5. Enclosed herewith are the following for reference:
- Enclosure No. 1: Evaluation Guidelines for the Application Project Implementation
 - Enclosure No. 2: Presentation Guidelines for the Application Project Implementation
 - Enclosure No. 3: List of Participants and Program Management Team Members
6. Expenses incurred during the conduct of this activity are chargeable against Regional HRTD funds, while the travel, per diem, and incidental expenses of participants, guests, monitors, and members of the program management team shall be charged against local funds, subject to usual accounting and auditing rules and regulations.
7. For queries and clarifications, all concerned may contact the Region's HRDD through (085) 342-8207 local 103 or call/text Ms. Zenylou Frias through mobile no. 09223133414.
8. Immediate dissemination of this Memorandum to all concerned is highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
OIC-Regional Director

Incl.: As stated

Reference: None

To be indicated in the PERPETUAL INDEX under the following subjects:

CONFERENCE INNOVATIONS PROJECTS SCHOOL HEADS