



Republic of the Philippines  
**Department of Education**  
**Caraga Region XIII**  
 Butuan City



January 8, 2018



UNNUMBERED MEMORANDUM

**CONDUCT OF OCULAR INSPECTION TO PUBLIC/PRIVATE SCHOOLS APPLYING FOR RECOGNITION AND ESTABLISHMENT OF PUBLIC SCHOOL**

To: Schools Division Superintendents  
 Divisions M & E Team  
 Members of the Regional Inspectorate Team  
 This Region

- This Office hereby informs the field on the conduct of ocular inspection of public/private schools applying for establishments/government permit to operate in the divisions of
- The Division Monitoring and Evaluation (M & E) team members are advised to go with the Regional Inspectorate Team for the said inspection.
- The following are the schedules of the inspection and the name of schools to be inspected.

Date	Division	School Name/Address	REMARKS	Inspectorate Team
JANUARY 18, 2018	BUT	RIVER OF LIFE MISSION ACADEMY, INC. Purok 3 A, Ampayon, Butuan City	New Private Kindergarten	Dr. Gilbert L. Gayrama Dr. Relianie R. Montante Dr. Jesus D. Nono Mrs. Leoniza T. Lavapiez
		Precious Angels Learning Center of Caraga, Inc. P-14, Upper Mandacpan, San Vicente, Butuan City	Recognition JHS	
		St. Therese of Lisieux Montessori School, Inc. Butuan City	Recognition ELEM	
		Sacred Heart School of Butuan, Inc.	Recognition JHS	
January 19, 2017	BUT	Light and Life Learning Center, Inc.	Re-Open JHS	Dr. Gilbert L. Gayrama Dr. Relianie R. Montante Dr. Virginia A. Seña Dr. Edmund D. Mendoza
		PECIT, Butuan City	SHS	
		Northeastern Mindanao Academy, Butuan City	SHS	
JANUARY 23-24, 2018	ADN	Immaculate Heart of Mary Academy-Kitcharao Kitcharao, ADN	SHS	Dr. Virginia A. Seña Dr. Edmund D. Mendoza
		Fr. Urios Academy of Magallanes, Inc. Magallanes, ADN	SHS	
		Saint Michael College of Caraga, ADN	SHS	
FEBRUARY 1-2, 2018	ADS	ULANGUAN NHS Brgy. Binicalan, San Luis, ADS	Establishment	Dr. Gilbert L. Gayrama Dr. Marygold C. Silao Dr. Diosdado R. Orillaneda Dr. Relianie R. Montante Dr. Jesus D. Nono
		MALIGAYA ES Rosario, ADS	Establishment	
		Mindanao Christian Academy La Paz, ADS	Recognition JHS	

- This unnumbered memorandum will serve as **Travel Authority** to the Inspectorate Team mentioned above.
- Wide dissemination of the contents of this Memorandum is highly enjoined.

*[Signature]*  
**BEATRIZ G. TORNO, Ph.D, CESO IV**  
 OIC-Regional Director