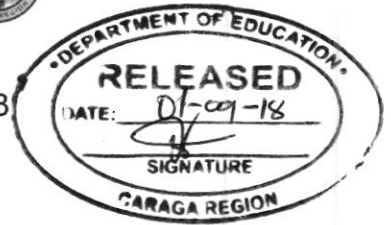




Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 CARAGA Administrative Region  
 J.P Rosales Avenue, Butuan City



January 9, 2018



REGIONAL MEMORANDUM  
 No. 020 s., 2018

**NATIONAL TRAINING OF TRAINERS ON SPECIAL EDUCATION (SPED)**

To: Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 Division SPED Coordinators

1. Attached is a DepEd Memo- DM-CI-2018-004 dated on January 5, 2018, re: National Training of Trainers on Special Education (SPED) on January 29- Feb. 2, 2018 at Punta Villa Hotel and Resort, Arevalo, Iloilo City for Visayas and Mindanao Cluster.
2. The slots of participants of this National Training of Trainers on Special Education (SPED) are specified on Enclosure A. Submission of the list of participants will be on or before January 11, 2018 and email it to [naquilaelena@yahoo.com](mailto:naquilaelena@yahoo.com).
3. Immediate dissemination of this memorandum to all concerned is highly appreciated.

*for*   
 BEATRIZ G. TORNO, Ph.D., CESO IV  
 OIC-Regional Director *Torno*

Encl: As stated  
 Ref.: DepEd Memo- DM-CI-2018-004  
 To be indicated in the Perpetual Index under the following subjects:  
 Training of Trainers ( SPED Supervisors and Teachers)

*Enclosure A.: Slots of Participants*

No	Division	slots	Name	Designation	Contact Number
1	Agusan del Norte	2			
2	Agusan del Sur	3			
3	Bayugan City	2			
4	Bislig City	2			
5	Butuan City	2			
6	Cabadbaran City	2			
7	Dinagat Islands	2			
8	Siargao Island	2			
9	Surigao City	2			
10	Surigao del Norte	3			
11	Surigao del Sur	3			
12	Tandag City	2			
	<b>TOTAL: 27 slots</b>				



*Undersecretary for Curriculum and Instruction*

MEMORANDUM

DM-CI-2018-004

TO : **REGIONAL DIRECTORS  
DEPED ARMM SECRETARY**

FROM : *Lorna Dig-Dino*  
**LORNA DIG-DINO**  
Undersecretary for Curriculum and Instruction

SUBJECT : **NATIONAL TRAINING OF TRAINERS ON SPECIAL EDUCATION**

DATE : **January 5, 2018**

The Department of Education through the Bureau of Learning Delivery -Student Inclusion Division (BLD) will be conducting the NTOT on SPED on January 15-19, 2018 at Piazza Zicarelli Hotel, Gamu, Isabela for Luzon Cluster and on January 29 – February 2, 2018 at Punta Villa Hotel and Resort, Arevalo, Iloilo City for Visayas-Mindanao Cluster.

The number of participants per region is attached in Enclosure No. 1 for your reference and guidance. The participants are SPED Supervisors and Special Education Teachers who were writers of the SPED Handbook and who can serve as trainers shall be given priority in the regional slots. The remaining slots will be filled by other SPED Teachers who experienced being trainer at least in the division level. It is strongly advised that the selection of participants shall be distributed according to the following specialization: 1) Difficulty in remembering and concentrating; 2) Difficulty in displaying interpersonal behavior; 3) Difficulty in hearing; 4) Difficulty in seeing; 5) Difficulty in mobility; 6) Difficulty in communicating; 7) Difficulty in performing adaptive skills; and 8) Difficulty in applying knowledge. The list of participants shall be submitted using the template in enclosure no. 2 through email address [bld.sid@deped.gov.ph](mailto:bld.sid@deped.gov.ph) or fax no. (02) 631-9993 not later than 1-week before the activity.

The first meal to be served for Luzon Cluster is dinner of January 14, 2018 and the last meal will be pm snack of January 19, 2018 while the first meal to be served for Visayas-Mindanao Cluster is dinner of January 28, 2018 and the last meal will be pm snack of February 2, 2018

Travel expenses, and per diems of participants shall be charged against local funds, while board and lodging and other incidental expenses shall be charged against 2017 BEC funds.

Should there be queries regarding the activity, you may contact Mr. Vic Emerson Danao, Supervising Education Program Specialist or Ms. Zenaida Concon, Senior Education Program Specialist through email or phone stated earlier.

Immediate dissemination of this memorandum is desired.