



January 8, 2018

REGIONAL MEMORANDUM

No. 014, s. 2018

SCHOOL-BASED MONITORING ON THE IMPLEMENTATION OF ANNUAL IMPLEMENTATION PLAN (AIP) CY 2017 AND CRAFTING OF AIP 2018

To: Schools Division Superintendents
 This Region

1. As we embark on the third cycle of the implementation of the Enhanced School Improvement Plan (ESIP), the field is hereby informed of the conduct of the School-Based Monitoring on the implementation of the Annual Implementation Plan CY 2017 and Crafting of AIP 2018 on January 16-30, 2018.

2. Below is the list of monitors, date and Schools Division Offices to be visited:

Date	Schools Division Offices	Team	Monitors
January 16-17, 2018	Dinagat Islands	A	Alejandro P. Macadatar & Reylan R. Alas
	Tandag City	B	Carolina M. Niepes and Caroline Guerta
January 17, 2018	Surigao del Sur	B	Carolina M. Niepes and Caroline Guerta
January 18, 2018	Surigao City	A	Alejandro P. Macadatar & Reylan R. Alas
	Bayugan City	B	Carolina M. Niepes and Caroline Guerta
January 19, 2018	Siargao	A	Alejandro P. Macadatar & Reylan R. Alas
January 23, 2018	Bislig City	A	Alejandro P. Macadatar & Reylan R. Alas
	Agusan del Sur	C	Edmund Mendoza and Manuel O. Caberte
January 24, 2018	Cabadbaran City	C	Edmund Mendoza and Manuel O. Caberte
January 30, 2018	Surigao del Norte	A	Alejandro P. Macadatar & Reylan R. Alas
	Butuan City	B	Carolina M. Niepes and Caroline Guerta
	Agusan del Norte	C	Edmund Mendoza and Manuel O. Caberte

3. Schools Division Offices shall recommend to the Monitoring Team the names of at least five schools to be visited preferably those which were not visited before.

4. School Heads together with School Planning Teams and Project Teams shall be required to present the Means of Verification (MOVs) during the actual visit at their schools.
5. Please be guided with the attached monitoring tool which must be filled up before the scheduled visit. (Annex 1A)
6. Travelling expenses and per diem of the monitors shall be charged to the Regional MOOE while expenses of the personnel from the Schools Division Offices shall be shouldered by the SDOs.
7. For information and guidance.

for 
BEATRIZ G. TORNO, PhD., CESO IV
OIC-Regional Director 

Enclosure: As stated

TO BE INDICATED IN THE FOLLOWING SUBJECTS

Monitoring AIP SCHEDULE OF ACTIVITIES

ftad03/apm

