



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
Butuan City



January 11, 2018

REGIONAL MEMORANDUM

No. 024 s. 2018

SPECIAL REGIONAL MANAGEMENT COMMITTEE (MANCOM) CONFERENCE

To: Schools Division Superintendents
Asst. Schools Division Superintendents
RO - Chiefs of Functional Divisions
SDO - CID & SGOD Chiefs
Division PESS Coordinators



1. A Special Regional Management Committee (MANCOM) Conference shall be held on January 12, 2018 at the Balanghai Hotel & Convention Center, Butuan City from 8:30 a.m. to 12:00 noon.
2. The main objective of this conference is to plan for the different activities of the forthcoming 2018 Caraga Regional Athletic Meet (CRAM).
3. The participants of this activity are the Schools Division Superintendents, Assistant Schools Division Superintendents, RO – Chiefs of Functional Divisions, SDO- Chiefs of CID and SGOD, and Division PESS Coordinators.
4. There is no registration fee on this activity; however, the travel expenses and per diem of participants shall be charged against the Division MOOE Funds subject to the usual accounting and auditing rules and regulations. Morning snacks and lunch shall be served on this activity.
5. Mr. Michael Martin, the Division PESS Coordinator of Butuan City Division, shall prepare a powerpoint presentation on the possible playing venues, billeting quarters and equipment to be used for the CRAM 2018.
6. Immediate dissemination of this Memorandum to all concerned is highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
OIC- Regional Director

Encl.: None.

Reference: None.

Allotment: 2- (D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

SPORTS ACTIVITIES CURRICULUM

clmd01/imb

01/11/18